

## **Using the Epson 10000XL Graphic Arts Scanner:**

*These instructions should work from any workstation in the CFA Computer Lab.*

*If you experience any issues please ask a Lab Assistant for help.*

1. Open **Adobe Photoshop**.
2. In the **File** menu select **Import / EPSON Expression 10000XL...**
3. In the top right of the resulting EPSON Scan window select the user mode you would prefer, i.e. "Professional," for access to the greatest amount of scanning settings, "Office," or "Home" for the easiest automatic settings.
4. Place the document you wish to scan on the glass-scanning surface of the Epson Expression 10000XL scanner. The scanner is located on the left side of the Lab Assistant booth.
5. Next return to your workstation and click on "**Preview**" and continue from there.

## **Troubleshooting Information:**

*If you are unable to proceed past step 2 because you receive a series of error messages please do the following before trying again.*

1. Verify that no other individual is using the scanner at the same time.
2. **Quit Adobe Photoshop.**
3. Go into the Finder application and in the menu select **Go / Go To Folder**
4. In the resulting window type: **/Applications/Utilities/**
5. Double click on the **EPSON Scan Settings** program.
6. Click on "**Test**" and then on "**OK.**"
7. **Quit** the program **EPSON Scan Settings.**
8. Start **Adobe Photoshop** and begin again with the instructions above.